



Date: November 06, 2023

NOTIFICATION

Sealed Quotations for Fire Extinguishers

Sealed quotations are invited from **reputed vendors** for

- I. **Re-filling** of CO2 (Carbon Dioxide) for existing 2 KG & 4.5 KG Fire Extinguishers (1 unit each at every branch) at all Saptagiri Grameena Bank Branches, spread in erstwhile Chittoor and Krishna Districts.
- II. **Supply of New** 2 KG & 4.5 KG Fire Extinguisher (1 unit each at every branch) recently opened & at branches proposed to be opened at any location spread in erstwhile Chittoor and Krishna Districts (Rate contract for one year or lesser period, as per the discretion of bank).

Pre-qualification to participate

- The vendor should be in the line of activity for at least 3 years. Self-attested documentary proof duly should be enclosed along with quote.
- Vendors should have valid GSTN number and GST Registration No. & it should be clearly mentioned in the quotation. Self-attested copy of the GSTN should be enclosed.
- Vendor should have valid ISO & ISI certification and maintain the fire safety standards. Self-attested copies of the certification should also be attached along with quotation.

Terms & Conditions

- The sealed quotation should be in printed form only. Hand written quotations are NOT ACCEPTED. Quotes should be in INDIAN RUPEES only. The quote should be signed by the competent authority, with seal of the company.
- The quotes should be furnished separately for both the above purposes (for refilling & for new supply), as per the annexure enclosed, in the letter head of vendor.
- Refilling the existing fire extinguishers should be completed within 60 days from the date of Purchase Order.
- The consignment (for refilling & supply of new Fire Extinguishers) should be executed at the existing 237 branch at present (any proposed openings during the quote period) of Saptagiri Grameena Bank spread at erstwhile Chittoor and Krishna Districts and at our 4 Regional Offices located at Tirupati, Madanapalle, Vijayawada & Gudivada AND at our Head Office located in Chittoor.
- Your quotes should include all costs, including logistics. GST portion may be separately given, as given in the annexure.
- Quotation should specifically include, besides other mandatory information,
 - (i) Validity of quotation
 - (ii) Warranty period, if any
 - (iii) Due date / Expiry of CO2
 - (iv) Any other required information
- The price for **REFILLING** would be applicable till all the existing extinguishers are refilled at all our branches / offices specified.
- Payment on **REFILLING** would be done only after satisfactory refilling of fire extinguishers already installed at our branch / offices, duly certified by our Branch Managers / Regional Managers, i.e., **No advance payment** would be given and accepted rate will be paid, only after completion of the work.
- For installation of NEW FIRE EXTINGUISHERS, the price/quote should be provided for a period of 12 months or for any lesser period, as decided by the bank (as per requirement of bank, if any) at our newly opened branch/es and/or proposed branch/es during the contract period (preferably for 12 months).
- **No advance payment** would be given and accepted rate/quote will be paid, only after complete installation of NEW FIRE EXTINGUISHERS at the place specified.



- Amongst the quotes, to be received, after verification of the above eligibility, as stipulated above, L-1 vendor only would be communicated with Purchase Order with a detailed terms and conditions.
- In case, after receipt of Purchase Order, if L-1 vendor does not accept the terms and conditions under his/her signature, within a period of 7 days, the same would be duly cancelled and bank has right to place order with other vendors, as per bank's policy.
- Bank reserves the right to reject any or all the quotations and stop the process at any point of time without assigning any reason whatsoever.
- Vendors may submit their application duly complete in all respects in a sealed envelope cover superscripted "Quotation for Refilling and Supply & Installation of Fire Extinguisher" and this envelope should contain two separate envelopes superscripted as detailed below:
Envelope 1: Technical qualification documents
Envelope 2: Price quote
- Terms and conditions for warranty should be clearly specified
- The **Sealed Quotation** should be dropped in the box which is placed at Development Dept. Head Office, Chittoor.
- **Sealed Quotation** may also be submitted through registered post which would be received on/before the cut-off date/time mentioned above. Bank would not accept / entertain any representation for postal / courier delay.

General Manager
Saptagiri Grameena Bank
Head Office, 3rd floor,

Sai Yashus, Vellore Road, Chittoor – 517002.

- The last date for submission of sealed quotation is **24.11.2023, up to 03.00 pm** and date & time of opening sealed quotations is **24.11.2023 at 04.00 pm** at Saptagiri Grameena Bank, Head office.
- In case of any queries / clarification, vendor/s can contact Mr. M V B Chandra Sekhar Ph: 8886644228 (OR) through mail at development@sgbank.in.

General Manager